

# WANBOROUGH PARISH COUNCIL



## To: All Members of the Council

Cllrs Bellamy, Emmins, Glanville, Hayward, Mirza, Offer, Sumner and Warr

you are hereby summoned to attend the Full Council meeting of  
WANBOROUGH PARISH COUNCIL to be held at

**WANBOROUGH VILLAGE HALL, HIGH STREET, WANBOROUGH**  
**on Monday 28<sup>th</sup> April 2025 at 7pm**

*Sally Thurston*  
Interim Parish Clerk  
22<sup>nd</sup> April 2025

## **AGENDA**

### **1. Apologies**

To receive and approve.

### **2. Declaration of interest**

Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned.

### **3. Minutes**

To confirm and approve minutes of meeting held on Monday 24<sup>th</sup> March 2025 (attached)

### **4. THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS. (Maximum time 20 minutes)**

### **5. Report from Swindon Borough Council (SBC) Ward Councillor**

To receive and consider (to follow)

### **6. Reports**

To receive and consider minutes, reports and recommendations from the following councillors, officers, committee and working party meetings, including any decisions taken under delegated authority:

- a) Clerk's update (attached)
- b) Chairmans update (to follow)
- c) Footpath, Village Maintenance and Allotment Committee – 31<sup>st</sup> March 2025 (attached)
- d) Policy and Finance Committee – 2<sup>nd</sup> April 2025 (attached)
- e) Hoopers field Committee – 7<sup>th</sup> April 2025 (attached)
- f) Strategy Working Party – 22<sup>nd</sup> April 2025 (to follow)

### **7. Correspondence**

To receive for information only a list of correspondence circulated between 24<sup>th</sup> March and Monday 28<sup>th</sup> April 2025.

### **8. Items for Information**

To receive items for information only to include:

- a. Action List (attached)

### **9. Finance and Audit**

- a. To receive and consider updated Financial Regulations as recommended by the policy and finance committee (attached)
- b. Approve Orders of payment for April (attached)
- c. To receive and consider financial report (attached)
- d. To receive and consider notification of balances (attached)
- e. To approve bank reconciliations for March (attached)
- f. To note unaudited year end accounts to 31<sup>st</sup> March 2025 (attached)
- g. To approve the fixed asset register for the year end 31<sup>st</sup> March 2025 (attached)
- h. To note the following transfer S106 received:
  - a) S/22/0574 - Land At Croft Yard, Ham Road – Allotments - £4,543.82
  - b) S/22/0574 - Land At Croft Yard Ham Road Wanborough Swindon - Play Areas - £4,642.31
- i. To note CIL funds received - £6,628.82

- j. Mandate update
- k. To receive and consider options for investment accounts

## **10. Planning**

- a) To consider the following planning applications received from SBC awaiting comment:
  - i. S/25/0427 Re: Erection of 1no dwelling, refurbishment of barn to form garage/annexe and associated works - Variation of conditions 2, 3 and 7 from previous application S/22/1817 to amend the drawing numbers to account for new windows.  
At: 3 Church Road, Wanborough Swindon SN4 0BZ
  - ii. S/25/0294 (revised plans) Re: Creation of a dropped kerb and new driveway.  
At: Rowenburgh, High Street Wanborough Swindon SN4 0AE
- b) To note applications determined by SBC since previous meeting (attached).

## **11. IT Provision**

- a. To receive an update
- b. To receive and consider a quote for Assistant Clerk set up
- c. To receive and consider councillor provision and associated quotes

## **12. Village Maintenance**

- a) To allocate footpaths to walk and check for maintenance issues
- b) To receive and consider an allotment update

## **13. Hooper's Field**

- a) To receive and consider an update
- b) To consider purchasing a flag

## **14. Parish Assembly**

To suggest and consider agenda items

## **15. Community Speed Watch**

To discuss

## **16. Future Meeting Dates**

To confirm

## **17. Staffing**

- a) To receive and consider an update
- b) To consider timings for the Parish Clerk recruitment process